

Mileham Parish Council Annual Meeting of the Parish Council Agenda (published 24 May 2023)

Date: Thursday 1 June 2023 Time: 6.30pm
Place: Mileham Village Hall

Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

Lorraine

1. To elect a chair
2. To elect a vice-chair
3. To receive apologies for absence
4. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant
5. To approve the co-option of new councillor(s) on to the council and agree training
6. To receive declarations of interest in items on the agenda and consider any requests for dispensations
7. To approve the minutes of the parish council meeting held on 28 March 2023
8. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors
9. To confirm the eligibility to adopt the General Power of Competence
10. To report on items not on the agenda from the last meeting (information only)
11. To receive an update on the Old School Sites Working Party
12. To receive and update on the trod at Stanfield Road
13. To receive an update on the clearance of garden waste at The Pitt
14. To receive an update on the re-registration of Allotment to Former Highway Surveyors Charity (153064)
15. To agree the repairs to the bus shelter

16. To consider annual support for defibrillator from Community Heartbeat

17. To consider subscription to Norfolk Association of Local Councils

18. Finance

- 18.1. To consider the Internal Auditor's report for 2022/23
- 18.2. To agree the accounts for year-end 31 March 2023
- 18.3. To consider whether to exempt from an external audit and if so to authorise the Chair and Clerk to sign the Certificate of Exemption 2022/23
- 18.4. To consider the assertions on, and complete, the Annual Governance Statement 2022/23 and to authorise the Chair and Clerk to sign the document
- 18.5. To consider and approve the Accounting Statements 2022/23 and to authorise the Chair and Clerk to sign the document
- 18.6. To note no VAT reclaim due
- 18.7. To note the bank reconciliation
- 18.8. To note year to date v budget
- 18.9. To agree the payment list and ratify payments made since the last meeting
- 18.10. To note any income since the last meeting
- 18.11. To agree opening a savings account with Unity Trust Bank

19. Planning

- 19.1. To receive update on application decisions taken by Breckland District Council
- 19.2. To consider any new planning applications, as listed below, and agree comments
- 19.3. To note applications since the last meeting with no comments made
- 19.4. To receive an update on 3PL/2023/0299/F, land South of Litcham Road, erection of 6 dwellings

20. To discuss litter picking on 24 June at 11am

21. To discuss the village play area

22. To agree defects to report to Norfolk County Council for Parish Rangers to consider

23. Correspondence (information only)

- 23.1. Notification of felling licence application for Willow Grange Farm
- 23.2. Volunteering opportunities and The Big Help Out
- 23.3. Breckland Council 22/23 achievements and residents survey
- 23.4. NALC newsletter

24. To receive items for next meeting agenda

Item 18.2 Planning applications for consideration

Planning Ref	Location	Description
3DC/2023/0154/DOC	Barcley Beales, Beeston Road	Discharge of conditions