

MINUTES OF THE MEETING OF MILEHAM PARISH COUNCIL HELD ON  
TUESDAY 14<sup>th</sup> July  
AT 1400 HELD VIRTUALLY VIA ZOOM

**Present:**

Councillor A Cutbill (Chairman)  
Councillor M Harmer  
Councillor Bergan

5 Parishioners

Under the coronavirus act the secretary of state has published meeting regulations which remove the requirements to hold annual meetings and allow virtual meetings up to the 7<sup>th</sup> May 2021. These are contained in the local authority and police and crime panels (coronavirus) (flexibility of local authority and police crime panel meetings) (England and wales) regulations 2020.

**1. Apologies for absence**

Councillor Butler-Stoney sent his apologies he is unable to attend.

**2. Declarations of Pecuniary Interest**

There were no DPI's

**3. Minutes of the Previous Meeting.**

Councillor Harmer proposed and Councillor Cutbill seconded the resolution that the minutes of the meeting on 9<sup>th</sup> June 2020 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. Co-option of New Councillor**

Councillor Harmer proposed and Councillor Bergan seconded the resolution that Jeffery Pearce be co-opted to the Parish Council. All were in favour and the declaration of Acceptance of Office was duly signed and witnessed.

**5. Public Participation**

**5.1 To receive report from the County Councillors**

County Councillor Kiddle-Morris reported the government have allocated an extra £22m to NCC for highway maintenance. After many years of requesting for Mileham road between the Village Hall and the pumping station to be re-surfaced due to the scarred sewer work carried out in 2007/2008, the good news is it that it has been agreed (cost Circa £100k) for the work and is programmed for next financial year but it could be done this year if other projects fall behind schedule.

Please see County Councillor Kiddle-Morris full report and Norfolk County Council report on measures being taken to combat Covid-19, on our website [www.mileham.info](http://www.mileham.info)

District Councillor Carter reported that Charity shops in the area are very low in stock since the lockdown, so if you have any clothes, please take them to Charity shops soon.

Drivers have had extension on MOT for vehicles, but all vehicles will need to be MOT by the 1<sup>st</sup> August 2020.

Play Areas are now open, and Safety Advice needs to be displayed when using the equipment. The Councillors report that Mileham Parish Council are not responsible for the Mileham Playing field but will write to the Playing Field Committee to ensure that they are carrying out the government's guidelines.

### **5.2 Public Comment**

Councillor Pearce noticed on County Councillors Kiddle-Morris report, the hedges are now on their 2<sup>nd</sup> cut, when the first cut was in May, he felt that the second cut was planned to be carried out in September which is in line with the current guidelines. County Councillor Kiddle-Morris reported that due to visibility and cutting back verges on bends is required for safety reasons could be the reason for the second cut to happen now, however cutting will be less outside the villages.

The Village Hall committee are meeting up Thursday 16<sup>th</sup> July to plan and discuss the re-opening of the village hall.

## **6. Highways**

### **6.1 to note any new problems within the parish.**

The Clerk has spoken to the highways engineer with concern regarding Back Lane and Burghwood close roads which are increasingly getting worse. The highway Engineer reported back that they are below our intervention levels, but it has now been recommended that the road is to be surfaced dressed to seal the surface and give a better finish to the road. Therefore, depending upon funding, it could be well be completed in 2021.

## **7. Planning**

**6.1 Applications- 3PL/2020/0591/HOU-**Morello place, The Street, Erection of conservatory to side of dwelling-No Objections.

## **8. Matters for Report**

### **8.1 Mileham Primary School**

Due to the recent break in to the School the Clerk sent an email to Norfolk County Council to chase up the security of the Mileham School, Norse security have been looking after the property and estimated an 8 week wait before they will be able to gain access to the school due to the approach of the building being overgrown with weeds. The Clerk had a meeting with the security company on site and informed them of the risk to the neighbourhood and residents living near to the building and due to this decision, the overgrown weeds etc were cut down and the security to the School has now been carried out within 10 days.

The Clerk also reported that finally the School playing field has now been cut and maintained after chasing Norfolk County Council for the maintenance of this area.

The Parish Council has not been informed of a sale or a change of use regarding the School or the land. Councillor Pearce reported that since the cutting of the Allotment Field that piles of waste has been dumped into the ditch to the rear of the properties on Litcham road. The clerk will attend the site and take photos to send to NCC.

### **8.2 Finger post (near back Lane)**

Councillor Cutbill has been approached by someone that may be able to repair the finger posts. The approx. quote will be £250 + materials. Councillor Cutbill will make some more enquires.

### **8.3 Dog bins and Dog Signs.**

The Clerk reported that some of the Dog Signs have been removed and not sure on who or why they would be removed.

Councillor Cutbill reported that the dog bin on Back Lane is filling up very quickly. The Clerk has noticed that several cars and parishioners from households are emptying large bags and buckets of dog poo into the bins, dog poo can be disposed into your own **green bin** and this would prevent the dog bins getting full up too quickly. The clerk will monitor the bins.

### **8.4 Village Gates**

County Councilor Kiddle-Morris has contributed some of his personal budget to help fund this project. Councillor Cutbill proposed and Councillor Harmer seconded the decision and all Councillors were in favour to order the Village Gates.

### **8.5 Playfield and Pitt Area**

The clerk reported that the playing field is looking really good and receiving comments from the parishioners, so the fortnightly cuts are working really well and would like this to continue throughout August, all Councillors agreed. However the Parish Councillor might not always be in a position to continue to pay for the grass cutting year on year. Councillor Harmer reported that she has been passed details of someone that is able to cut the Pitt area and will look into finding out more details. Councillor Pearce agreed that for a temporary measure he will cut the Pitt area around the Bus Shelter so that this won't prevent the cleaning of the Bus Shelter.

### **8.6 Bus shelter Cleaning**

All Councillors agreed that the Bus Shelter cleaning can resume in September.

## **9. Finance**

### **9.1 Balances, cheques and Budgets for authorisation as circulated**

Councillor Harmer proposed and Councillor Cutbill seconded the resolution on the authorisation of the cheques. The Mileham Parish Council have received £175.47 for recycling and £128.53 Tax refund.

## **10. Matters for next meeting (not for discussion) to be added to the Agenda:**

### **11. To Confirm the next meeting of Mileham Parish Council**

To Confirm that the next meeting of Mileham Parish Council is to be held 8<sup>th</sup> September 2020 at 7.30pm to be held at Mileham Village Hall.

Meeting Closed at 14:51

FINANCE: 30th June 2020

Balances: -

**Business Premium Account.**

Balance at 31.05.2020	£8,618.52
Interest at 30.06.2020	£2.31
Balance at 31.05.2020	<b>£8,620.83</b>

**Community Account.**

Balance at 30th June 2020	£6,244.30
Authorised Cheques	£779.24
Recycling Money +	£175.47
Balance at 1st July 2020	<b>£5,640.53</b>

Cheques for authorisation

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
740	D.K.Secker	Salary for July 2002	£156.05
741	HMRC	Paye	£32.51
742	D.K.Secker	VJ Day Postcards from Grant	£21.60

