



MILEHAM PARISH COUNCIL

Chair: Angela Teague

Vice Chair: Nick Clowe

19th June 2025

Dear Sir/Madam,

You are hereby summoned to attend the meeting of **Mileham Parish Council** to be held on **Tuesday 24th June 2025**, at **6.30pm** in **Mileham Village Hall**. The public are welcome to attend.

Yours faithfully,

Nea Horsford

Nea Horsford
Parish Clerk

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations.
3. To approve the minutes of the parish council meeting held on 20th May 2025.
4. Cllr Angela Teague to sign the Declaration of Acceptance of Office.
5. **Public Participation:** an opportunity to hear from members of the public. This item is limited to 15 minutes (maximum of 3 minutes per person).
6. **County and District Councillor's report.**
 - 6.1. County Councillor's report.
 - 6.2. District Councillor's report.

Please note the next part of the meeting is for councillor discussion only and the public are not permitted to participate.

7. **Finance**
 - 7.1. To note the bank reconciliation (seen in advance).
 - 7.2. To note year to date v budget (seen in advance).
 - 7.3. To agree the payment list and ratify payments made since the last meeting.
 - 7.4. To note any income since the last meeting.
 - 7.5. To agree the Internal Audit undertaking for the year ending March 2025.
 - 7.6. To agree the signing of the Exemption Certificate for 2024/2025.
 - 7.7. To agree the Governance Statement for 2024/2025 (AGAR Form 2).

- 7.8. To agree the Accounting Statement for 2024/2025 (AGAR Form2).
- 7.9. To note the date of the Notice of Public Rights.
- 7.10. To agree Financial Statement for 2025/2026.
- 7.11. To consider and approve the recommendations for 25/26 from the audit.
- 7.12. To consider opening bank accounts for charities governed by parish council.

8. Planning

- 8.1. To receive update on application decisions taken by Breckland District Council.
PL/2025/0492/FMIN Erection of 7 residential dwellings and garages **REFUSED**.
- 8.2. To consider any new planning applications and agree comments.

9. To receive an update on the Biodiversity Policy from Cllr Clowe.

10. Policies for approval.

- 10.1. Code of Conduct.
- 10.2. Training Policy.
- 10.3. Revised Financial Regulations.
- 10.4. Agree the timetable for reviewing all policies.

11. To receive items for next meeting's agenda.

12. Date of next meeting is 30th September 2025 at 6.30pm at Mileham Village Hall.