

# Meeting Minutes

## Meeting of Mileham Parish Council

Tuesday 28 March 7pm, Mileham Village Hall

---

Parish Councillors present: Ang Teague (Chair), Nick Clowe, Wayne Fleming and Mark Butler-Stoney

Also present: Lorraine Trueman (clerk) and members of the public

---

Ang Teague opened the meeting at 7.13pm

### **1. To receive apologies for absence**

Robert Hambidge sent his apologies.

### **2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

Ang Teague declared an interest in the Old School Site and Wayne Fleming declared an interest in Beeston Road Pond.

### **3. To approve the minutes of the extraordinary parish council meeting held on 31 January 2023**

The council **APPROVED** the minutes, and the chair signed them as a true and accurate record.

### **4. To report on items not on the agenda from the last meeting (information only)**

Nothing to report.

### **5. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors**

No comments

### **6. Planning**

#### **6.1. To receive update on application decisions taken by Breckland District Council**

TRE/2023/0080/TCA Former Mileham Primary School, T1 – Ash pollard to fell. No objection

TRE/2023/0077/TCA, On side boundary at rear adjacent properties Former Mileham School , T1 ash pollard to fell. No objection.

TRE/2023/0039/TCA, Rozelle, Back Lane, to remove 21 Lawson Cypress trees. No objection.

3PL/2023/0005/HOU, Stone Cottage The Street, installation of 10 solar panels. APPROVED.

## **6.2. To consider any new planning applications and agree comments**

3PL/2023/0299/F, land South of Litcham Road, erection of 6 dwellings. The council are concerned about one of the site entrances which will foul one of the under-road gullies, the access safety due to the height and urge flood report to be followed. The council note the affordable houses have been removed from the original plans. **OBJECTOR**

The council **AGREED** to call in this application.

TRE/2023/0072/TPO. Icen 1 Litcham Road, lime tree to be felled. No comments

## **7. Finance**

### **7.1. To agree the payment list and ratify payments made since the last meeting**

The council **APPROVED** the payment list and **RATIFIED** the payments made, as included at the bottom of these minutes.

### **7.2. To note any income since the last meeting**

£9 has been received for clothing bank

## **8. To receive an update on the Old School Sites Working Party and agree any changes**

The working group need to confirm some points with Norfolk County Council on current and forecast funding, along with running costs. They are likely to recommend that the Parish Council take on the trusteeship providing there are sufficient funds to maintain the sites and that the governing document could be amended to be more inclusive.

## **9. To receive an update on the trod at Stanfield Road**

Norfolk County Council have been advised of the Parish Council's decision to proceed. They will confirm if any amount is payable by the Parish Council. The hedge has been trimmed.

## **10. The Pitt**

### **10.1. To receive an update on the clearance of garden waste**

Mark Butler-Stoney advised he has not found anyone to clear the waste but he would forward on the relevant insurance documents to the clerk if he found someone.

#### **10.2. To receive an update on registering the land with the Land Registry**

The deeds document states the land is owned by the Allotment to Former Highway Surveyors Charity.

#### **11. To discuss Allotment to Former Highway Surveyors Charity (153064) and agree next steps**

The clerk advised the charity had been un-registered from the Charity Commission website in 2011. The council **AGREED** to re-register the charity with the Charity Commission and open a new bank account, solely for the charity, with Unity Trust Bank.

**ACTION:** the clerk to find out if the name of the charity can be amended and to arrange repairs to the broken pane on the bus shelter

#### **12. To receive an update on the setting up of a Speed Watch Group**

Nobody attended the meeting, so the council agreed to defer this matter.

#### **13. To review SAM2 data**

The council discussed the data.

#### **14. To agree litter picking date(s) for 2023**

The council **AGREED** to litter picking on June 24 at 11am.

#### **15. To receive an update on Norfolk Parish Training and Support Seminar on 21 March**

Slides were made available to the council ahead of the meeting. Wayne Fleming and the clerk gave a brief summary.

#### **16. To receive an update on the Kings Coronation event**

There was little interest from residents.

#### **17. To agree comments to submit to Breckland District Council's Issues and Options consultation, open until 19 May**

The council **AGREED** not to submit any comments. **ACTION:** the clerk to add a link on the website and to give details on Facebook so individuals can submit comments.

#### **18. Correspondence (information only)**

##### **18.1. The Great British Spring Clean 2023**

- 18.2. Email from member of the public on safety of the play park
- 18.3. Pole on footpath that runs between Claxton Close and Burghwood Drive

The council noted the poles referred to under item 18.3 had been in place for a long time.

### 19. To receive items for next meeting agenda

Play area, Nick Clowe sends his apologies for the next meeting

Meeting closed 8.22pm

## Mileham Parish Council

### Payments to be ratified on 28 March 2023

Payment to	Description	Payment	VAT (to be reclaimed)
Zurich	Annual insurance	359.87	-

### Payment list - for approval on 28 March 2023

Payment to	Description	Payment	VAT (to be reclaimed)
East Tuddenham PC	1/3 of update seminar (LT)	18.00	-
Norfolk PTS	Annual subscription 23/24	101.98	-
Norfolk PTS	Update seminar (WF)	54.00	-
<b>Total payments excl. Clerk</b>		<b>173.98</b>	<b>-</b>
<b>Clerk pay and expenses:</b>			
Total clerk pay and expenses		322.57	-
<b>Total payments for approval</b>		<b>496.55</b>	<b>-</b>
<b>Total payments</b>		<b>856.42</b>	<b>-</b>