



Meeting Minutes

Meeting of Mileham Parish Council

Tuesday 20th May 2025 at 6.30pm, Mileham Village Hall

Parish Councillors present: Cllr Nick Clowe, Cllr Clair Haswell, Cllr Wayne Fleming and Cllr Rosie Smith.

Also present: 8 members of the public and the clerk Nea Horsford.

Cllr Clowe opened the meeting at 6.30pm.

1. Election of chair – chair to sign the Declaration of Acceptance of Office.

It was **AGREED** to elect Cllr Angela Teague as the chair. The Declaration of Office will be signed in the meeting in June.

2. Election of Vice Chair.

It was **AGREED** to elect Cllr Nick Clowe as the vice-chair.

3. To receive and consider apologies for absence.

Apologies were received from Cllr Kiddle-Morris and Cllr Teague.

4. To consider any applications for co-option.

Two positions remain unfilled.

5. To receive declarations of interest in items on the agenda and consider any requests for dispensation.

Cllr Smith, Cllr Haswell and Cllr Clowe declared an interest in the Mileham Playing Field Charity. Cllr Fleming declared an interest in the pond. All Cllrs declared an interest in The Parish Pitt.

6. To approve the minutes of the parish council meeting held on the 25th March 2025.

The minutes of the meeting held on Tuesday 25th March 2025, having been circulated, were taken as read, **AGREED** and signed by the Cllr Clowe.

7. Open forum for Public Participation: an opportunity to hear from members of the public.

There was much discussion and concerns raised regarding the planning application PL/2025 -/0492/FMIN for 7 dwellings. Cllr Fleming stated it wasn't too late to send in any comments and to do so, if not done already.

8. County and District Councillor's report.

8.1. District Councillor's report.

No report received.

8.2. County Councillor's report.

Full report is on the website.

9. To receive an update from the clerk regarding the junction at Tittleshall Road.

The clerk has recently raised a complaint, there has not been a response to date.

10. Finance

10.1. To note the bank reconciliation.

The council **NOTED** and **AGREED** the bank reconciliation. Cllr Fleming **NOTED** that the Barclays Account appeared to be closed and the 17p needed to be written off.

10.2. To note year-to-date v budget.

The council **NOTED** the year-to-date v budget.

10.3. To agree the payment list and ratify payments.

The payments were **NOTED** and **AGREED**.

10.4. To note any income since the last meeting.

The income was **NOTED** and **AGREED**.

11. Planning

11.1. To receive update on application decisions taken by Breckland District Council.

None received.

11.2. To consider any new planning applications and agree comments.

PL/2025/0492/FMIN Erection of 7 residential dwellings and garages. It was **AGREED** that the parish council would **OBJECT** to the planning application. **ACTION** clerk to gather all the information and concerns raised in the meeting and email in the objection via the planning portal.

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Signed

Date

12. To discuss and consider the quarterly clean of the Mileham bus stop.

It was **AGREED** that the bus stop would be cleaned on an ad-hoc basis.

13. An update on the proposed meeting to discuss the Biodiversity Policy, and biodiversity within Mileham.

An incredibly positive meeting regarding all the charitable land with Julian Cason and Richard Cooper. **ACTION** Cllr Clowe to draw up an action plan and Biodiversity Policy for each site.

14. To receive a flooding update from the clerk.

Alison Coaker sent in an update. Cllr Haswell said she will consider helping with the flooding issues. There are ditches that are still compacted with mud and this needs to be addressed before the winter. Cllr Fleming enquired if the damaged verge on Beeston Road had been reported. **ACTION** the clerk to follow up.

15. Policies for approval.

- 15.1.** Financial Regulations **AGREED**
- 15.2.** Standing Orders **AGREED**
- 15.3.** Planning Regulations including Dark Skies **AGREED**

16. An update from Cllr Clowe regarding the possibility of a wildflower meadow at The Pitt.

Cllr Clowe has asked Tom from Tops Garden Services for advice and costings for the meadow. A resident requested the parish council to be aware of the snowdrops.

17. An update from Cllr Clowe on the best positioning of the Christmas Tree for 2025.

Cllr Clowe spoke to Tom at Tops Garden Services, and he advised a young tree would need to be planted and watered every day, but it will not be a substantial size to decorate for some time. After further discussion, it was **AGREED** to put lights on the tree to the right-hand side of the bus stop at Christmas.

18. To receive items for next meeting's agenda

Flooding update.
Junction at Tittleshall Road.
Biodiversity.
AGAR action points, if any.

19. The date of the next Parish Council meeting was confirmed to be on the 24th June 2025 at 6.30pm. It was AGREED this would be a full parish council meeting and July's meeting would be cancelled.

Meeting closed at 7.23pm

DRAFT