

Mileham Parish Council

Meeting Agenda (published 20 April 2022)

Date: Tuesday 26 April 2022

Time: 7pm

Place: Mileham Village Hall

Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

Lorraine

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the parish council meeting on 8 March 2022
4. To report progress on items not on the agenda from the last meeting (information only)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors
6. Planning
 - 6.1 New Applications (none)
 - 6.2 Decisions (none)
7. To receive a report on the latest SAM2 data (AT/CW)
8. To receive a report on the Update Seminar, attended by Cllr Teague and the clerk on 31 March (AT/LT)
9. Village survey
 - 9.1 To receive an update on the online version of the village survey (LT)
 - 9.2 To receive a report on how the village survey will be analysed (JP)
 - 9.3 To agree how the data from the survey will be collected, handled and stored (All)
10. To receive a report on a clothing bank for The Pitt area (LT)
11. To discuss the garage sale (AT/CW)

12. To receive a report on the litter pick (JP)
13. To agree on the purchase of a screen and projector (AC)
14. To agree whether to proceed with the installation of the trod at Stanfield Road (LT)
15. To agree costs for the Jubilee event (LT)
16. To receive report on Parish Council's assets (AC)
17. Old School Site/Free School Mileham Charity
 - 17.1 To receive an update on legal advice and discussions with Community Action Norfolk (LT)
 - 17.2 To discuss if the Parish Council wants to become a trustee (All)
 - 17.3 To discuss how the space could be used to fit the charitable aims (All)
18. To agree response to the call for sites consultation from Breckland District Council (All)
19. Finance
 - 19.1 To receive a report on the Internal Controls (JP)
 - 19.2 To consider the Internal Auditor's report for year ending 31 March 2022 (All)
 - 19.3 To agree the accounts for year ending 31 March 2022 (All)
 - 19.4 To consider whether to exempt from an external audit and if so to authorise the Clerk and Chair to sign the form (All)
 - 19.5 To consider the assertions on, and complete, the Annual Governance Statement 2021/22 and to authorise the Clerk and Chair to sign (All)
 - 19.6 To consider and approve the Accounting Statements 2021/22 and to authorise the Chair to sign (All)
 - 19.7 To approve the payment list (All)
 - 19.8 To receive a report on income received to date in April (LT)
20. To review clerk's timesheet (All)
21. Correspondence (information only)
22. To receive items for the next meeting agenda 31 May 2022