

Mileham Parish Council

Meeting Agenda (published 2 February 2022)

Date: Tuesday 8 February 2022

Time: 7pm

Place: Mileham Village Hall

Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

Lorraine

1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the parish council meeting on 11 January 2022
4. To report progress on items not on the agenda from the last meeting (Clerk's report, information only)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors
6. Planning
 - 6.1 New Applications (see below)
 - 6.2 Decisions (none)
7. To agree attendee to Breckland Landscape and Settlement Character Assessment Stakeholder workshop
8. 2022-23 Objectives
 - 8.1 To discuss the renovation of the noticeboard (All)
 - 8.2 To receive an update on the verge planting (MBS/JP)
 - 8.3 To receive an update on welcome letter for new parishioners (AC)
 - 8.4 To receive an update on a clothing bank for The Pitt area (CW/AT/LT)
 - 8.5 To receive an update on the renovation of Beeston Road Pond (LT)
 - 8.6 To agree next steps to carrying out a village survey (All)
 - 8.7 To discuss the overhaul of the Parish Council website (All)
 - 8.8 School playing field
 - 8.8.1 To receive an update on the possible transfer to the Parish Council (MKM/LT)
 - 8.8.2 To discuss aims and objectives of the transfer (All)

9. Traffic
 - 9.1 To receive SAM2 data (CW/AT)
 - 9.2 To agree named councillor volunteer(s) for SAM2 coordinator
 - 9.3 To discuss setting up a Speedwatch group (AT)
10. To discuss the Community Benefit Fund/Vattenfall (JP)
11. To discuss a village litter pick (JP)
12. To agree village garage sale (AT)
13. To agree whether to proceed with the installation of the trod at Stanfield Road (MBS)
14. To discuss the requirement for a village handyman (All)
15. Finance
 - 15.1 To approve the payment list
 - 15.2 To agree the closure of Barclay's bank accounts
16. Staff & training
 - 16.1 To review clerk's timesheet
 - 16.2 To agree clerk's additional employment
 - 16.3 To agree attendees to Norfolk Parish Training & Support update seminar
17. Correspondence (information only)
 - 17.1 Safer Neighbourhood Action Panel (SNAP) community update
 - 17.2 Breckland District and Norfolk County Council's grass cutting
 - 17.3 Norwich Western Link update
18. To receive items for the next meeting agenda 8 March 2022

To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item:

19. To consider quotes and agree insurance policy for 2022-23
20. To consider quotes and agree grass contractor for 2022-23

Planning (item 6.1)

Ref No.	Location	Proposal
TRE/2022/0025/TCA	MILEHAM Castle House, The Street,	<p>Sycamore - Growing inside ditch. Remove - low amenity value. Inappropriate location to consider replacing.</p> <p>Field Maple 1 - Remove. In poor condition, and very low amenity value. On bank of ditch so inappropriate position to replace / poor soil.</p> <p>Ash 1 - Reduce (by up to 50%) and target prune limb growing towards neighbouring property (and mostly falling within their property). Whilst this has a strong collar, it has a low trajectory and if it fell in current condition would cause significant damage. It will be reduced sufficiently away from main trunk so as not to impact health of remainder of tree.</p> <p>Field Maple 2 - Reduce (by maximum 24 inches) one limb that is growing into fence and threatens to damage it.</p> <p>Hazel / Holly. Remove the Holly. A Holly bush has developed into a small upright tree and is now growing through most of one side of the Hazel to a height of 5 metres or so and with associated Ivy growth is suffocating the Hazel. (Tree Work App CA)</p>