

MINUTES OF THE MEETING OF MILEHAM PARISH COUNCIL HELD ON TUESDAY 10th NOVEMBER
AT 1930 HELD VIRTUALLY.

Present:

Councillor A Cutbill (Chairman)

Councillor M Harmer (Vice Chair)

Councillor J Pearce

Councillor M Bergan

Councillor A Teague.

Councillor M Stoney-Butler

District Councillor T Carter

County Councillor M Kiddle-Morris

1 Parishioner

1 Apologies for Absence.

No apologies received

2 Declaration of Pecuniary Interest.

Councillor Butler-Stoney declared a pecuniary interest in item 7.2 and 7.3

3 Minutes of Previous Meeting.

Councillor Harmer proposed and Councillor Bergan second the resolution that the minutes of the meeting on the 13th October 2020 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4 Public Participation.

4.1 County and District Councillor Reports.

Please see attached the reports from County Councillor Kiddle-Morris and District Councillor Carter.

4.2 Public Comments

Councillor Harmer reported that she has been approached several times by delivery drivers to try and find an address. Councillor Butler-Stoney has also been approached by a Parishioner who stated that the emergency service is not able to find their address due to the Street name being different to the Sat Nav. Breckland are responsible for providing numbers but then homeowners replace the number by a name. It is a requirement for homeowners to have clear signage on their houses or at the end of a drive/track not only for parcel deliveries but also for the benefit of emergency services.

County Councillor District Councillor Carter will look into this further to confirm the regulations with Breckland.

A Parishioner contact the Clerk regarding a New Business in Mileham opposite the shop, details can be found in the Church and Village magazine.

The Church thanked the Parish Council for the purchase of the wreath for remembrance Sunday.

Mileham Mutual Aid group is still active and if you need assistance with your shopping, medical supplies, a friendly chat or posting letters, please get in touch with them via there website www.aid.mileham.org.uk or telephone 0330 159 6635.

5 Highway

5.1 To note any new problems within the parish.

Councillor Harmer reported about the mud on the road and pavements on Back Lane and also on the Stanfield Road. The Clerk has spoken to the local farmer and builders.

Councillor Teaque reported the blocked drains outside the bus shelter and outside Manor Terrace, the clerk has already reported this, and County Councillor Kiddle-Morris will chase this up.

Councillor Cutbill reported the flooding on the road on the Beeston Road, possible cause is the collapsed ditch and also could be due to heavy machine flatting the verges. The water is just left standing. The Clerk has reported the standing water, but no action has been taken at present. County Councillor Kiddle-Morris will chase this up.

Councillor Cutbill is concerned about the size of the pavements installed on back lane, County Councillor Kiddle-Morris reported that the size of the pavements is a standard size to allow for pushchairs and wheelchairs to use. Councillor Teaque raised concerned about the surface of the pavements being slippery.

County Councillor Kiddle-Morris is still chasing the School Transport route apposing "That it is a suitable route for walking".

Councillor Butler-Stoney has been walking the ditches on Litcham road and reported that the end of the Litcham road leaving Mileham, there is no pavement and Councillor Butler Stoney suggested a trod to be implemented for parishioners to walk on rather than having to go into the road.

5.2 An update on Highway matters

The rangers have visited Mileham and have widened the path near to the Sub-Station. We still have items outstanding for the rangers to complete. The Clerk will chase these up.

6 Planning

6.1 Applications

6.1.1 3PL/2020/1065/F-Extension to existing Commercial Building-Norfolk Mouldings, Beeston Road- Councillor comments have been submitted.

6.1.2 3PL/2020/1151/F-Single Storey extension to existing Mill House and change of use and extension of outbuilding to Mill Tower-Councillor comments have been submitted.

7 Matters for report

7.1 Mileham Primary School

County Councillor Kiddle-Morris has been chasing this up again and no further progress to report.

7.2 Mileham Charities

The Clerk received communication from one of the trustees' and is reviewing the Charities accounts and will be contacting the Parish Council as soon as possible, the full accounts are not ready yet to be issued.

A Trustee from the allotment's charity reported that the area has been ploughed and they are now ready to be released for rent. Two new plots have been rented out and more are available. Councillor Pearce suggested that the allotment size may be too big, perhaps reduced the size of the plots.

A Trustee from the playing field will update the Councillors with a report on the next meeting.

7.3 Complaint from Breckland re: Churchyard

A Trustee from the Church reported that they have received four volunteers to help with clearing the churchyard. The branches need clearing first and the volunteers are willing to start asap.

7.4 Parish Partnership Scheme

The Clerk reported that the Parish partnerships scheme forms will need to be completed by December to apply for 50% funding towards a purchase. Councillor Cutbill suggested new street signs for back lane due to the restricting of the road. Councillor Butler-Stoney suggested applying for implementing new trod on the Litcham road and a new trod on Stanfield Road. The clerk will arrange to complete the form.

7.5 The Village Survey

Councillor Pearce has drafted the survey, and this will be circulated to all parishioners Jan/Feb 2021. Councillor Bergan raised her concerns about the GDPR protection with the Clerk holding the information from the survey. The Clerk will obtain some advice from Breckland Democratic Services.

7.6 Neighbourhood Plan.

Councillor Pearce has collated information and circulated a document to all the Councillors for Mileham to potentially have a neighbourhood plan. After a long discussion this item still needs further research and discussion.

7.7 GDPR policy needs renewing.

The clerk has circulated the new GDPR policy but will obtain further assistance with the implementation of the policy.

7.8 Blocked Drain

The Clerk received a letter from a parishioner and the occupiers of 13 homes “The Paddocks” regarding the drainage ditch which runs along the boundary with land owned by Burwood Hall Farm. Each houseowner tries very hard to keep the ditch behind their property clear as possible. The ditch adjacent to Back Lane is almost totally blocked which is causing water to back up along the ditch behind the houses and this may lead to flooding of their gardens and properties. The email was forwarded to Burwood Hall Farm and the reply was a reassurance that the occupants of The Paddocks are not in risk of flooding. The Clerk has contacted the Flooding Team at Norfolk County Council who are able to visit the site and agree that if it requires maintenance, they can then send a reminder letter to the landowner.

7.9 Precept

The Clerk reported that we need to notify Breckland in January regarding raising or keeping the precept the same. The Councillors discussed the future projects that they plan to implement, and this will be put into an action plan in the next meeting. Councillor Bergan raised concerns about raising the precept up due to the current situation and many parishioners maybe furloughed and declined raising the precept. All other Councillors agreed to increase the precept, and this will be added to the next meeting to agree the increase.

10 Finance

10.1 Balances and cheques for authorisation as circulated. Councillor Harmer Proposed and Councillor Pearce seconded the resolution on the authorisation of the cheques and balances.

10.2 Budgets to be circulated. Councillor Harmer Proposed and Councillor Bergan seconded the resolution on the budgets that were circulated.

11 Matters for next meeting (not for discussion)

12 Confirm that the next meeting of Mileham Parish Council: Tuesday 8th December 2020

Meeting Closed 2128

FINANCE: 21st October 2020

Balances:-

Business Premium Account.

Balance at 21.10.20 **£8,622.02**

Community Account.

Balance at 30th Sept 2020 £3,564.51

Breckland Precept £3,500.00

Balance £7,064.51

Presented Chq's 749, 750, 751, 752, 753 £1,533.58

Balance at 21st Oct 2020 **£5,530.93**

Cheques for authorisation

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
754	British Legion	Poppy Appeal-Wreath	£30.00
755	D.K.Secker	Salary £11.96 x 16 hours + £9.28 back pay for wage increase from government £200.64 (Tax Rebate)	£441.84
756	Zoom Ltd	Upgrade on Zoom	£75.00

