

# Clerk's Report

## Mileham Parish Council

The items below relate to actions/resolutions from the meeting on 11 January:

Item 6: Cty Cllr Kiddle-Morris advised the bank erosion between Park Farm and Church Cottages is the responsibility of Highways. This has been reported to Norfolk County Council.

Item 6: The broken stile and bridge on FP4 has also been reported to Norfolk County Council.

Item 6: The damage to the footpath by the village hall has been reported to Norfolk County Council and Cty Cllr Kiddle-Morris has been informed.

Item 7.2: Cty Cllr Kiddle-Morris advised the strip of land outside should be reported to Breckland District Council under fly tipping. This has now been reported.

Item 11.5: The budget has been received by Breckland District Council.

Item 12: The village hall has been booked for dates agreed in 2022/23 and these dates are available on the website. Details of speakers have been sent to the clerk but they have not been contacted yet.

Item 15: An invoice has been issued for the rent due and a letter to advise of the increase from September 2022.

Items requiring further explanation on the agenda of 8 February:

Item 7: Breckland District Council are preparing a Landscape and Settlement Character Assessment in order to inform a Design Guide which can be developed to help shape and inform future design of development within the district. The Parish Council have the opportunity to attend workshops to contribute towards the guide.

Item 11: Litter picking has not gone ahead during the pandemic due to the lack of equipment available for hire. Breckland District Council have confirmed that they are now able to offer this facility.

Item 12: In September the council discussed holding a garage sale and agreed Spring would be a better time for this event.

Item 13: In November the council were advised that Highways proposed 2 options; a) remove the village gateway sign and replace with a post and roundel at an additional cost of £200 to the parish council (if this option is taken the council will need to confirm in writing that they will take on the management of the hedge should the landowner neglect it in the future), or b) Leave the gateway in place and not install the trod at this location.

The council decided they wanted to keep the gateway sign and agreed the landowner should be contacted to see if an alternative agreement could be made.

Item 15.2: The Unity bank account is being used to pay all council bills electronically. Access to the funds and documents for the Barclays bank accounts is time consuming for clerks and councillors. It is possible to move all of the funds to Unity and close the Barclays accounts.

Item 16.3: Norfolk Parish Training & Support on holding their annual Essential Update Seminar on 31 March 2022. This is open to both clerks and councillors at a cost of £48 per head.