

# Mileham Parish Council

## Meeting Agenda (published 9 September 2021)

**Date: Tuesday 14 September 2021**

**Time: 7pm**

**Place: Mileham Village Hall**

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Councillors are summoned to attend the next meeting of the Parish Council. The public are welcome to attend.

*Lorraine*

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1. To receive apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve the minutes of the parish council meeting on 13 July 2021
4. To report progress on items not on the agenda from the last meeting (Clerk's report)
5. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors
6. To discuss the activity list and agree next step
  - 6.1 To discuss holding a Yard Sale in the autumn
  - 6.2 To discuss the production of a newsletter
  - 6.3 To discuss if a neighbourhood plan is required
  - 6.4 To discuss carrying out a village survey
  - 6.5 To agree the creation and maintenance of a parish council Facebook page
  - 6.6 To discuss creating and maintaining mailing list
  - 6.7 To discuss additional equipment at the Play Area
  - 6.8 To discuss supporting the maintenance of the churchyard
  - 6.9 To request permission to publish charity information on the parish council website
  - 6.10 To discuss the emergency plan
  - 6.11 To discuss clothing bank options
7. To agree next action to take in regards to the route to school from Mileham to Litcham
8. To receive an update on flooding matters and agree next steps
9. To receive a recommendation on action to be taken on cutting of grass verges

- 10. To discuss the condition of Mileham footpaths
- 11. Parish Partnership Scheme
  - 11.1 To agree the maintenance of the hedge and relocation of the gateway to allow for the installation of the trod at Stanfield Road
  - 11.2 To discuss ideas for the 2022-23 Parish Partnership Scheme
- 12. Planning
  - 12.1 New Applications (see below)
  - 12.2 Decisions
- 13. To review and agree policies
  - 13.1 Internal control policy
  - 13.2 General risk assessment
  - 13.3 Financial risk assessment
  - 13.4 Co-option policy
  - 13.5 Training policy
  - 13.6 Safeguarding policy
  - 13.7 Complaints policy
  - 13.8 Grievance and disciplinary procedure
  - 13.9 Freedom of Information Model Publication Scheme
- 14. Finance
  - 14.1 To approve the payment list
  - 14.2 To agree budget working group
- 15. Correspondence
  - 15.1 BDC members briefing
  - 15.2 NCC briefing
  - 15.3 NALC briefing
  - 15.4 Rural briefing
- 16. To receive items for the next meeting agenda 12 October 2021

Reference	Location	Description
3PL/2021/1188/VAR	The Old Oak The Street	Removal of Condition No 5 on 3PL/2013/1145/F to allow annexe to be used as short term holiday let