

Meeting Minutes

Annual Meeting of Mileham Parish Council

Tuesday 28 June 2022 7pm, Mileham Village Hall

Parish Councillors present: Jeffrey Pearce (Vice Chair), Angela Cutbill (Chair) and Mark Butler-Stoney

Also present: Lorraine Trueman (clerk) and 7 members of the public, including Cty Cllr Kiddle-Morris and Dist. Cllr Hambidge

Cllr Cutbill opened the meeting 7.06pm

1. To receive apologies for absence

Apologies were received from Cllrs Teague and Wheeler

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

No interests were declared.

3. To approve the minutes of the annual parish council meeting held on 31 May 2022

The council **APPROVED** the minutes and the chair signed them as a true and accurate record.

4. To report on items not on the agenda from the last meeting (information only)

None

5. Open forum for Public Participation: an opportunity to hear from members of the public and County and District Councillors

Cllr Kiddle-Morris spoke about the Western Link price increase, which includes the A47 dualling between East Tuddenham and Easton. The roundabout on A47 will take the Western Link and connect with Broaden North Way, making complete circle around Norwich.

Cllr Hambidge spoke about how quickly wildlife returned to areas that had been disrupted by significant works. He also advised the delay in refuse collection being experienced by residents was due to the Jubilee weekend and staff shortages.

A complaint had been received about speeding through the village. Cllr Teague is setting up a SpeedWatch and will welcome more volunteers.

A member of the public raised concern over an overgrown footpath and damaged bridge step. The footpath runs between B1145 and Tittleshall Hill. **Action:** Cllr Butler-Stoney to advise the clerk of the footpath number, the clerk to report to Norfolk County Council.

6. Planning

6.1. To receive update on application decisions taken by Breckland District Council (none)

No decisions have been made.

6.2. To consider any new planning applications, as listed below, and agree comments

3PL/2022/0703/HOU, Meadow Cottage, The Street, Proposed One a Half Storey Extension to North Elevation (amended scheme to 3PL/2020/0030/HOU). The councillors abstained from voting.

TRE/2022/0144/TCA, Castle Drift The Street, T1 give 2m clearance from fabrications of building, T2 Oak-section fell, G3 Mixed-coppice to allow scaffold to be erected for building maintenance (Tree Work App CA) Oak-crown raise to 4m and reduce

6.3. To consider any planning applications, received since the publication of the agenda, and agree comments

No further applications have been received.

7. Finance (LT)

7.1. To agree the payment list

The council **AGREED** to the payment list as detailed below.

7.2. To note any income since the last meeting

£37.50 has been received for the clothing bank.

8. Clerk (LT/AT)

8.1. To receive an update on the clerk's annual appraisal

Cllr Teague and the clerk have agreed the templates to use.

8.2. To review the clerk's timesheet

The clerk's timesheet was noted, with 10 hours being taken as time in-lieu as agreed last month.

9. To receive an update on the village survey (LT)

No further update. **Action:** clerk to send Cllr Pearce details of how to make final changes

10. To receive an update on the progress towards the trod at Stanfield Road and agree next steps (MBS)

No further update

11. To receive a report on the webinar hosted by the Department for Levelling Up, Housing and Communities on the Community Ownership Fund (AC)

This is not open to Local Authorities.

12. To receive an update on the Old School Sites/Free School Mileham Charity (LT/AT)

The clerk and some councillors meet with Community Action Norfolk to discuss the options open to the council and to seek advice on the best way to move forward. The options that may be open to the council depend on what the land will be used for and the actions of Norfolk County Council. The advice received from CAN was to first "work out what you would like to do with the land, and how it would sustain itself." The council and public discussed the options. The council agreed to ask a local architect to visit school with them.

13. To receive an update on the renovation of Beeston Road Pond (LT)

The clerk has contacted the Environment Agency with regards to the permissions required to remove/deposit the silt and is awaiting their feedback. The contractor has also been contacted and will confirm the date for the road closure in due course. Once this date has been confirmed the clerk will contact Highways for the necessary permissions.

14. Correspondence (information only)

15. To receive items for next meeting agenda on Tuesday 26 July 2022

Cllrs Kiddle-Morris & Hambidge send their apologies for the next meeting
To agree the village assets statement that will appear on the parish council website
To discuss the mobile food bank
To receive report a on the projector

8.19pm closed

Mileham Parish Council

Payment list - for approval on 28 June 2022

Payment to	Description	Payment	VAT (to be reclaimed)
M Bergan	Medals for Jubilee event	23.32	3.89
TTSR	Playing field & The Pitt grass cutting	978.00	163.00
			-
Clerk pay and expenses:			
Total clerk pay and expenses		<hr/> 662.37	<hr/> -
Total payment list		<hr/> 1,663.69	<hr/> 166.89