



MILEHAM PARISH COUNCIL

Chair: Angela Teague

Vice Chair: Nick Clowe

20th June 2024

Dear Sir/Madam,

You are hereby summoned to attend the meeting of **Mileham Parish Council** to be held on **Tuesday 25th June 2024**, at **6.30pm** in **Mileham Village Hall**. The public are welcome to attend.

Yours faithfully,

Nea Horsford

Nea Horsford
Parish Clerk

AGENDA

1. **To receive apologies for absence.**
2. **To receive declarations of interest in items on the agenda and consider any requests for dispensations.**
3. **To approve the minutes of the parish council meeting held on 21st May 2024.**
4. **Public Participation:** an opportunity to hear from members of the public. This item is limited to 15 minutes (maximum of 3 minutes per person).
5. **County and District Councillor's report.**
 - 5.1. County Councillor's report.
 - 5.2. District Councillor's report.
6. **Finance**
 - 6.1. To receive Annual Accounts for the year ended 31st March 2024.
 - 6.2. To approve Section 1 – Annual Governance of the AGAR 2023/2024.
 - 6.3. To approve Section 2 – Accounting Statements of the AGAR for 2023/2024.
 - 6.4. To approve the Certificate of Exemption of the AGAR for 2023/2024.
 - 6.5. To consider the Internal Auditor's Report for the year ended 31st March 2024.
 - 6.6. To note the date of Public Rights - 1st July to 9th August 2024.
 - 6.7. To note the bank reconciliation (seen in advance).

- 6.8. To note year to date v budget (seen in advance).
- 6.9. To agree the payment list and ratify payments made since the last meeting.
- 6.10. To note any income since the last meeting.
- 6.11. To discuss and agree the possibility of opening a savings account with Unity.

7. Planning

- 7.1. To receive update on application decisions taken by Breckland District Council.
3PL/2024/0270/HOU Rozelle, Back Lane – single storey extension – **APPROVED.**
3DC/2024/0066/DOC The Firs House (Bungalow) The Street PE32 2RD **ALL CONDITIONS DISCHARGED. APPROVED**

- 7.2. To consider any new planning applications and agree comments.
TRE/2024/0101/TCA Redbricks Drive, PE32 2TR – remove dead leylandii hedge, grub roots and replant with new hedging material.
TRE/2024/0116/TCA The Rumbles, The Street, PE32 2RA – removal of hedgerow

8. To receive the Portrait of King Charles III and hand over to the Village Hall Committee.

9. To report on items not on the agenda from the last meeting (for information only).

- 9.1. To receive an update on the grass cutting of The Pitt by TOP Garden Services.
- 9.2. To receive an update on the charge for the land adjoining the Gravel Pit House.
- 9.3. Nominations for representative members for Playing Field Charity.

10. To receive an update on Mileham Free School Charity.

11. To discuss the Biodiversity Policy, consider what the Parish Council can do to conserve and enhance biodiversity within the parish and agree an action plan.

12. To discuss any updates on flooding.

13. To discuss the CAN Membership for 2024/2025.

14. To discuss the junction at Tittleshall Road.

15. To receive an update from the Trustees of Mileham Playing Field Charity.

16. To discuss and approve the transfer of .gov.uk email addresses and website.

17. To discuss the SAM2 battery replacement.

18. Policies for approval.

- Financial regulations.
- Biodiversity.

19. To receive an update on purchasing a village wreath for future Remembrance Services and a Christmas Tree for Christmas.

20. To receive items for next meeting's agenda.

Next Meeting 30th July 2024 at 6.30pm.

21. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC.

22. To discuss and decide on the Clerk's CILCA qualification, the hours and costs involved.

23. To discuss the Clerk's current hours and mobile phone and agree action.