

Meeting Minutes of Mileham Parish Council

Tuesday 9th March 2021 at 1900 held online using Zoom (Draft)

Present:

Parish Councillor present; Angela Cutbill (Chairman), Muriel Harmer (Vice Chair) Jeffrey Pearce, Marilyn Bergan, Angela Teaque, Mark Butler-Stoney.

Also, present: Donna Secker (Parish Clerk/RFO), One Parishioner

1 Apologies for Absence.

County Councillor Kiddle-Morris and District Councillor Carter both sent their apologies due to work commitments

2 Declaration of Pecuniary Interest.

No declarations of pecuniary were received or noted.

3 Approval of the minutes of the meeting held 9th February 2021

It was resolved to accept the minutes of the last meeting as a true record and signed by the Chairman.

4 To report progress on items not on the agenda from the last meeting

The Mileham Pond will be visited by the Norfolk Wildlife Trust on the 23rd March and Cllr Pearce will be attending that meeting. The council sent a letter to the Norfolk County Council flooding team requesting an update. The clerk received a reply from the Operations Engineer, they will be delivering a partnership project to Mileham and will update us after a progress meeting.

The clerk has submitted an article in the Church & Village requesting for a volunteer to assist us with updating the metal village sign.

Councillor Butler-Stoney joined the meeting.

5 Open Forum for public participation: an opportunity to hear from members of the public.

No comments received

6 To receive updates from County and District Councillors

County Councillor Kiddle-Morris reported:

The County Council have set the Council Tax budget and it will increase by 1.99%, which works out at £4.95 as a band D property in Breckland. Social Care budget will increase by 2%. Full details of the whole budget can be seen on the Norfolk County Council Website. A budget has been allocated of £4000 for renewal on local pathways and the County Council budget was £6000 and will

increase to £10,000 which will help to improve environmental projects or small highway improvements.

District Councillor Carter reported:

Breckland Council will be launching a new support programme this month, designed to provide social connection to young carers aged 16-24 years. Called 'My Future' Social programme, it will include employability and self-awareness workshops to help highlight the skills and attributes a caring role can provide and how these can translate into the workplace. Initially, a range of activities and events such as online art classes, comedy events and wellbeing sessions will take place, with attendees invited to shape the future of the programme around their collective needs and interests. "My Future" Social launch event will be held on 18 March, 2pm. Young carers can register for a free place by visiting www.breckland.gov.uk/myfuture.

The single point of contact for general information and enquiries, including financial support, is Norfolk Assistance Scheme – available by calling 0344 800 8020. NAS can help with food, supermarket online delivery slots, paying bills, and money for everyday essentials. The scheme can also help if people can't meet their everyday needs and are struggling for reasons other than coronavirus. Residents are encouraged to access the Norfolk Assistance Scheme in the first instance so demand can be effectively triaged. However, for direct referrals to our Community Hub, please email communitysupport@breckland.gov.uk. Further information can be found on Breckland website.

7 To discuss Trods on Stanfield Road

The council are still awaiting to hear back from the Parish Partnership Scheme, to see if we were successful in our bid. This will be added to the next agenda.

8 To update on sand bins on Mileham Pitt

Cllr Pearce updated the council, the sand bin has been installed, and the individual sandbags are stored inside. The council agreed to put a poster on the sand bin to notify the residents that the Parish Council have covered the cost of this purchase. Cllr Pearce requested that leaflets will be the best way to inform residents of the sand bins, the council agreed to arrange for leaflets to be printed and distributed

9 To update on the grass Cutting and Mileham Pitt quotes

The clerk reported that the grass cutting may start at the end of March but will depend on the weather and the grass conditions. It was agreed by the council for the Pitt to be cut and then to be carried out every other month. The first cut to the

Pitt has been quoted £100-£200 as this will require a day's work, the council agreed to this cost. The grass cutting quote will remain the same as last year. Councillor Teaque joined the meeting and apologised for joining later.

10 To discuss highway matters

The clerk reported that three potholes near the Village sign approaching Litcham have all been complete. The clerk reported two large potholes on the junction of The Street/Back Lane.

Norfolk County Council have appointed a new highways engineer and he will be visiting the area. The Clerk has sent a list of outstanding items for review.

County Councillor Kiddle-Morris has confirmed that he will cover the cost of the request of a SLOW sign to be painted on Tittleshall Road. This will be covered under his personal budget.

11 To discuss the options of putting the village survey online

The council agreed to approach a resident to see if he is able to support the council to cover the GDPR regulations if the survey was added online and linked with our website. Cllr Pearce will organise this and liaise with the resident.

12 To approve the risk assessment for the Litter picking working group

Cllr Pearce has completed the risk assessment and the clerk will send this to the insurance company to confirm that the volunteers will be covered.

13 To discuss the Jubilee Celebrations June 2022

Cllr Cutbill suggested that Mileham Parish Council should celebrate the Jubilee Celebrations in 2022. The clerk will post something on the Social Media to monitor the response.

14 To share correspondence from Councillors' and Clerks Resignations

Cllr Harmer will be retiring from the Parish Council after 36 years, Cllr Bergan will also not be sitting after May. The Parish Clerk has also resigned from the position but will remain in post until a replacement can be appointed.

15 Planning Application:

15.1 3PL/2021/0264/F-Proposed Holiday Cabin & Shower Building-Griffin Barn, Mill Road, Old Litcham Road. The Council submitted comments on this application.

16 Finance

16.1 To approve the list of payments

The following payments (see attached list) totalling £319.24 were approved by the Council

16.2 To approve the budget

The Clerk circulated the present Budget and was approved by the Council

16.3 To appoint a Councillor to check the finances ahead of the internal audit

The council agreed that the finances can go directly to internal auditor to check the accounts.

17 To receive items for the next meeting agenda 11th May 2021

The Trods

Meeting Closed 2015

FINANCE: 28th Feb 21

Balances:

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Business Premium Account.

Balance at 29.01.2021

£8,622.02

£8,622.23

Community Account.

Balance at 1st Jan 2021

£4,576.05

Presented Chq's

£216.52

762/763/765

Outstanding Cheque 764

£324.70

Balance at 21st NOV 2020

£4,034.83

Cheques for authorisation

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
766	D.K.Secker	£192.00 + Expenses £127.24	£319.24

